

MONITORS

Photo Monitor Wet Lab tasks:

Daytime:

Darkroom and film area should be checked every hour, more often if busy. If no one is using chemicals cover and label trays. Wipe down and rinse out sinks. Put away small viewing trays and always check to make sure water is turned off.

Monitors should be doing “rounds” in each of our labs at least once an hour. More if its busy. Darkroom chemicals should be dumped every night. Fix should be checked with hypo check, if it’s still good – cover this tray and label. Wipe down edges of fix tray. Make sure water is off.

Evening:

ALL TRAYS still in the sink, sinks and beakers need to be cleaned with dish soap and chemical free at the end of the night.

Chemical area needs to be inspected during clean up and lab walk thru.

Enlarger areas should be left clean – nothing left on surface of each station. Enlargers should be rolled down to eye level.

Equipment drawers locked, keys returned.

Film sink – Beakers, tanks, Sinks and sink area need to be wiped down and cleaned with hot water.

Beakers and tanks need to be put away. Beakers and tanks need to be kept organized under the sink storage areas

Alternative Process Darkroom – all 3 UV exposure units should be switched off. Any excess chemistry should be cleaned off the counter with Windex and paper towels. Any trays left in the sink should be washed with soap and hot water and dried off. The sink should also be cleaned with soap and water at the end of the night.

**Alt Process students should be cleaning after themselves – if you notice the darkroom is left particularly messy – let Jille know.*