

TUPA Business Meeting Agenda – June 16, 2021

*Meeting will be recorded to the Secretary's hard drive and deleted once minutes have been approved. Please feel free to reach out to Emily Booth if you have any concerns (tupa@temple.edu or embooth@temple.edu).

Join via Zoom (recurring link): <https://temple.zoom.us/j/91849093206>

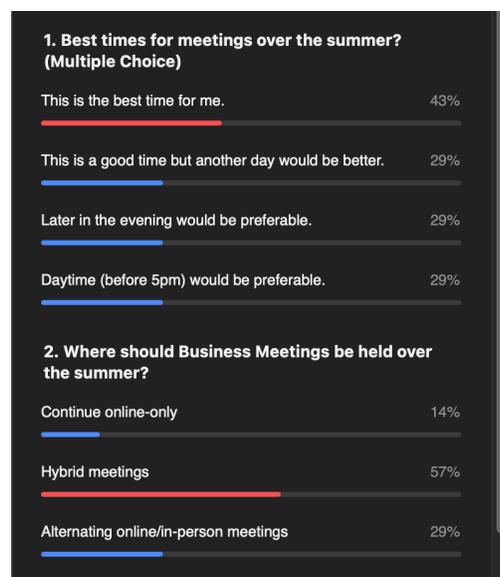
Dial in by telephone: +1 301 715 8592

Meeting ID: 937 4365 1418

Attendees: Emily Booth, Em Abbott, Jason Pattis, Wei Song, Antonia Chroni, Martina Donadoni, Naveen Mekala, Anna-Mariya KuKuyan

Agenda (planned agenda in black; outcomes in blue)

1. Brief introductions - **Emily B**
2. Vice President and Secretary needed! - **Emily B**
 - a. Polls
 - i. 1 person will check with 1-2 post docs
 - ii. 1 person is considering nominating themselves to Secretary role (Naveen Mekala)
3. Administrative updates - **Emily B**
 - a. Access to new TUPA Outlook email account
 - b. Shared Drive: reminder to document officer reflections
 - c. TUPA Business Meeting times (poll)
 - i. Some people live outside Philly so hybrid is best for accessibility. Some people are traveling this summer and would also like to access through zoom
4. Annual budget report - **Wei**
 - a. Budget report update:
<https://docs.google.com/document/d/1nmeyI0DK635rigpOVu8QvjUVP66SUcrK/edit>
 - i. Comments/questions
 1. Jason- are there rules written down for how event coordinators spend TUPA money. Wei- we need to check with our financial advisor.
 2. Anna-Mariya, Antonia- ask about increasing budget to cover lawyer expenses for international postdocs
 3. Jason clarified- are we suppose to help fill out the budget? Wei- yes
 - b. May balance: \$1081.61, no recent disbursements
 - c. Swag update: Helene has the TUPA swag, need to plan distribution event
 - d. Progress or updates on meeting with Matt
5. Communications update - **Em**
 - a. Swag distribution
 - i. 2 locations, 2 afternoons. One swag event on health sciences campus and one swag event on main campus in O'Connor square.



- b. Orientations
 - i. Going well! Naveen reported that Nina did mention TUPA but what brought him to TUPA was the weekly digest.
- 6. Advocacy & outreach update - **Toni & Anna-Mariya**
 - a. Vacation rollover
 - i. Toni--all post docs can ask for vacation time rollover.
 - ii. Jason- does each person have to request the rollover.
 - iii. Admin. rules re: vacation time going forward seem unclear; Toni will find about about FY 21-22
 - b. Workshop/seminar for international postdocs interested in applying for green card
 - c. Website workshop
- 7. Upcoming events - **Jason, Amelia, Ines**
 - a. Bike ride to Wissahickon Brewery this Sunday
 - i. 7 RSVPs, should be an easy beginner friendly ride
 - b. TUPA lunch
 - c. July social
 - i. Kayaking and/or outdoor movie viewing
- 8. Other comments?

ACTION ITEMS

Task	Person Responsible
Spread the word about open positions	All
Look over budget report (https://docs.google.com/document/d/1nmeyI0DK635rigpOVu8QvjUVP66SUcrK/edit) and make any corrections	All
Meet with Matt DiMarco re: budget rules	Wei, Jason, Emily B
Start organizing swag distribution event	Em
Continue inquiries re: vacation rollover, meetings with lawyers for Greencard workshop	Antonia, Anna-Mariya

NEXT MEETING

July 21, 2021 @5pm on Zoom (recurring link: <https://temple.zoom.us/j/91849093206>)