

## **TUPA Business Meeting Minutes – Wed., June 17**

**Attendees: Charlotte Chun, Emily Booth, Jennica Young, Battuya Bayarmagnai, Sarah Beganskas, Lauren Frazee**

**Agenda** (planned agenda in black; outcomes in blue)

1. Approve last month's meeting minutes
  - No changes, minutes approved.
  
2. Process for adding agenda items and slides - Emily & Charlotte
  - After each business meeting, Charlotte will add a template for the next meeting
  - TUPA members can add new items to agenda on Drive (under Business Meetings)
  - Emily will send agenda out ~1 week prior to meeting, new items can be sent to her as well
  - Emily will send minutes to committee for approval after meetings; final will be sent out ~1 week after meetings and Sarah will post minutes to the website
  - Officers should e-mail tupa@temple.edu if they can't come to a meeting
  
3. Faculty advisors – Battuya
  - We were advised to recruit at least one junior and one senior faculty member to advocate for TUPA and help navigate administrative hurdles
  - Meeting with Kelly Whelan (junior faculty in pathology dept. and Fels Institute) happened today; she thinks most faculty would be supportive.
  - Dr. Whelan is very energetic and wants to advocate for TUPA, and feels that support of TUPA is important to recruiting new postdocs. She is willing to serve as a faculty advisor, can give TUPA \$1000, and will also pledge \$4000 of unrestricted funds.
  - We can tell Office of Postdoc Affairs that we have money and would like to open an account.
  - Need to find out the account minimum and whether there are fees to open an account.
  - Dr. Whelan wants us to find: how many of us there are, what kind of events we want, what our budget is, etc.
  - Battuya got pricing for a workshop on transitioning to industry—2k. linkedin workshop—2500.
  - Each TUPA member can contact their PIs (if they're comfortable) to see if they would be willing to pledge money (possibly from FOAPAL accounts) to the TUPA fund.
  - We can put together another packet with how much money we want, a list of programming, catering quotes, numbers of postdocs, pricing for headshots, workshops, etc.—bring this to senior members.
  - Dr. Whelan will be identifying some people to talk to.
  
4. Meeting with Dr. Masucci & outreach project – Battuya, Sarah, Charlotte
  - Sarah, Battuya and Charlotte met to discuss opportunities for TUPA to help the OVPR.
  - Dr. Masucci proposed we get involved in a volunteer project with public k-12 schools.
  - Project would involve looking up/compiling resources on virtual learning (platforms, software, online learning tools) for students, parents, teachers in different states/districts
  - Any TUPA members welcome to contribute, will be brought up at next TUPA meeting.

- Charlotte said this project would help TUPA establish relationships, gain visibility, and contribute to our goal of increased outreach. Could also be put on a CV as ‘volunteer research consultant’.
- Sarah and Battuya will draft and send an email to TUPA to see who might want to get involved.

#### 5. Brief summary of anti-racism meeting outcome – Charlotte

- 9 attendees discussed public and internal response, brainstormed anti-racism actions
- Survey from Sarah was mailed out through multiple channels. 13 responses so far. Average time to complete—17 minutes. Time spent—5min, 30 min, 17min, 2hr, 10min, <1min, 1min (some clearly left their browsers open)
- Let Sarah know if you want to help compile results
- Sarah (+ potential helpers) will start collating/analyzing results by July 1st but leave the survey open to be checked periodically
- TUPA writing group donated \$300 to BLM Philly, additional donations total \$450. Temple Office of Community Relations (Andrea Swan) will help us find a group to match our donation.
- Swan’s main thoughts—Black Alumni Alliance and undergraduate organizations, Temple Black Student Union, Temple NAACP, Temple Chapter of the National Council of Negro Women (she’s the advisor for them so she can ask directly), Panhellenic Council, Temple Student Government. She suggested to pick one to start with. She can reach out the the Black Alumni Alliance. TUPA can reach out to the Temple Student Gov’t.

#### 6. Subcommittees: anti-racism, annual survey, outreach subcommittees – Charlotte

- Subcommittees can address temporary/ongoing needs. Any committee member can propose a subcommittee and any TUPA member can join. Committees are approved by majority at meetings.
- Chairs maintain records of subcommittee activities/report on updates at business meetings.
- Officers can volunteer or co-chair any of the subcommittees.
- Charlotte’s subcommittee ideas: Dr. Masucci outreach project; anti-racism group; annual postdoc survey
- Outreach project subcommittee was voted in. Co-chairs: Jennica and Sarah
- Charlotte will look into how to do polls/votes on Zoom
- Anti-racism committee was voted in. Co-chairs are TBD.
- Charlotte will send an email to anti-racism meeting attendees to see if anyone wants to co-chair.
- Battuya suggested an email to ask for general interest in subcommittees.
- Sarah will send an email re: the anti-racism subcommittee and the survey next week, and a separate email about the outreach opportunity.
- Sarah suggested a FOAP/TUPA advocacy subcommittee. Battuya suggested we hold off until we have more traction/actions planned.
- Sarah suggested a recruitment to TUPA committee subcommittee.
- Battuya suggested a buddy system for postdocs as part of the recruitment subcommittee.

#### 7. Co-president nominations & elections – Charlotte

- Mid-year election, wouldn’t count towards term limits

- Call for nominations will be open to all postdocs (including those with posts already), and call email will include language encouraging diversity/broader representation in TUPA leadership.
- Self-nominations due by July 8th. E-mail tupa@temple.edu with nomination, platform (qualifications/why you would be a good co-president).
- Voting will take place at July 15th meeting
- Charlotte will send self-nomination email later next week.
- Members in attendance unanimously voted to update the TUPA bylaws to clarify that any TUPA member can run for office, and that there is no requirement to have committee approval or to have attended meetings in the past.

8. Upcoming events - Jennica & Lauren

- Zoom lunch is going to monthly. Next will be July 13th or 20th.
- Thursdays coding accountability group is ongoing, 9-9:30am.
- June social: open mic night (hosts: Lauren and Jennica); July social: baking (hosts: Battuya and Lauren); still need volunteer host for August social.
- Lauren will send an open mic reminder.

9. Discuss how we will decide when to resume in-person activities

- Discussion tabled until we have more information on opening procedures
- Emily will add this to the agenda for the next meeting

10. Other comments?

- Sarah suggested we have the anti-racism subcommittee/survey on the agenda for next meeting.

**ACTION ITEMS**

<b>Task</b>	<b>Person Responsible</b>
contact PIs to gauge willingness to advise/pledge money	TUPA members
research account minimums for TUPA	
create packet with proposed budget, programming, numbers of postdocs, etc.	
email TUPA for outreach project help	Sarah and Battuya
email TUPA re: anti-racism subcommittee and survey	Sarah
update the bylaws re: who can run for office	Sarah
look into polls/voting on Zoom	Charlotte
send email to anti-racism meeting attendees re: interest in subcommittee	Charlotte
send self-nominations for co-president	all

**NEXT MEETING**

Wed, July 15th: 5:00-7:00pm