
Temple University
Department of Philosophy
Graduate Handbook

2019-2020

Department of Philosophy
Temple University
728 Anderson Hall
1114 Polett Walk
Philadelphia, Pennsylvania 19122
215-204-8292 or 215-204-1742
fax: 215-204-0200

Web: <http://www.temple.edu/philosophy/>

Welcome

On behalf of the Faculty and Staff of the Philosophy Department, welcome to Temple University! We hope that your graduate experience at Temple will be intellectually challenging, stimulating, and rewarding. This handbook sets out the requirements of the two advanced degrees offered through the Philosophy Department, the Master of Arts (M.A.) and the Doctor of Philosophy (Ph.D.). It also provides information on student life, and general resources for graduate students.

The Graduate Handbook supplements the general requirements and policies set forth by the Graduate School in the Graduate Bulletin, which apply to all graduate programs at Temple University. These requirements are posted online at <http://www.temple.edu/grad/policies/gradpolicies.htm>

The Department of Philosophy at Temple University offers two advanced degrees: The Master of Arts (M.A.) and the Doctor of Philosophy (Ph.D.). The Master of Arts degree can be completed through fulfillment of either of two tracks. One track requires a thesis, while another track requires additional coursework. The Doctor of Philosophy degree requires coursework, two research papers (the “prelims”), competence in a foreign language, a dissertation proposal, oral defense of proposal, and a satisfactory dissertation and oral defense. Students working toward either degree are matriculated through Temple University Graduate School.

A graduate education in philosophy at Temple University requires rigorous effort within a lively and supportive community of scholars. The philosophy department has designed the PhD program requirements so that students will receive a solid grounding in coursework, early opportunities for writing publishable papers, training in oral presentation and discussion, and careful mentoring from the first year of coursework through the dissertation proposal and dissertation writing stages. There is also a Teaching Mentoring Program that supervises and advises graduate student Teaching Assistants. The department supplements its formal offerings to graduate students with lectures by distinguished scholars, discussion groups, workshops on professional issues and opportunities for collaborative research with faculty. We are committed to preparing you for all aspects of your future career in philosophy.

Best wishes for success in your graduate studies in philosophy.

Sincerely,

Espen Hammer
Director of Graduate Studies
Associate Professor of Philosophy

Table of Contents

Climate Statement

Part I: General Information

The University	5
Department of Philosophy	
Philosophy Department Faculty	6
Departmental Programming	8
Institutes, Centers and Programs	9
The Greater Philadelphia Philosophy Consortium	10

Part II: The M.A. Program

Admissions and Application Procedures	11
Funding	11
Advising	12
Program Requirements and Policies	12
Full-Time Status	13
Part-Time Status	13
Time Limits	13
Exemplar for an M.A. student: Non-Thesis Track	13
Exemplar for an M.A. student: Thesis Track	14

Part III: The PhD Program

Admissions and Application Procedures	16
Funding	17
Advising	17
Teaching and the Teaching Mentoring Program	18
Workshops on Professional Issues	18
Program Requirements and Policies	
Coursework	19
Distribution Requirements	20
Preliminary Examinations	20
Language Requirement	21
Dissertation Proposal	21
Dissertation	22
Full-Time Status	24
Part-Time Status	25
Time Limits	25
Exemplar for a PhD student	25
Placement	27

Part IV: The Graduate Programs (non-matriculated students, Dual Degree programs with Bioethics, general regulations for M.A. and PhD students)

Non-Matriculated Students	28
Joint Degree Programs: Bioethics	28

Academic Standards	28
Incompletes	29
Leave of Absence	29
Disability	29
Grievance Procedures	30
List of Courses for Distribution Requirement	33
Prizes	
Part V: Student Life	
Philosophy Department	35
TUGSA	35
Library	35
Computer Services	36
Writing Center	36
Health	36
Recreation	36
Sexual Harassment Policy	36
Bookstores	36
Parking and Transportation	36
Housing	37
Safety	37
Philadelphia	37
Part VI: Directory of Frequently Used Temple Offices and Resources	
Bursar's Office	39
Computer Services	39
Department of Philosophy	40
Disability Resources and Services	40
Graduate School	40
International Student Services	40
Student Financial Services	41
University Policies and Procedures	41

Climate Statement and Code of Conduct

Temple University's Philosophy Department seeks to foster an environment that is safe, collegial, and intellectually stimulating. We seek to provide a climate that is conducive to philosophy, broadly conceived. The Department is committed to provide a workspace based on mutual respect and individual flourishing for our students, faculty, and staff. We actively promote and endorse inclusivity. We do not tolerate incidents of discrimination, assault, harassment, threats, intimidation, profiling, or coercion based on (perceived) membership in a particular racial, religious, gender, gender identity, gender expression, or sexual orientation group nor based on color, national origin, disability, or veteran status. We condemn such incidents as antithetical to the values of the Department, the College, and the larger campus community of Temple University—and to open and respectful atmosphere that is required for philosophical discourse and intellectual exchange more broadly. The Department is committed to ensuring the freedom of expression and dialogue among diverse groups in a community defined by mutual respect.

The department of philosophy is an academic community, and as such its members are committed to academic freedom. It is also an ethical community in which certain key values and commitments should be respected and promoted, so that all can pursue their academic goals. In all their professional interactions and relations, faculty and students are responsible for:

- Treating others fairly, equitably, and with dignity;
- Respecting people's intellectual autonomy and right to form their own views;
- Accepting that academic philosophy comprises several different traditions, approaches, and methods;
- Maintaining integrity and trust in all professional commitments and interactions;
- Making sure that seniority and/or power do not become reasons for being inattentive to the values just mentioned.

Bullying and Harassment

Bullying or harassment is not accepted in this department. It is harmful, disrespectful, and unprofessional, and undermines individuals' ability to perform well. Activities of

this kind include verbal aggression; calling someone derogatory names or using derogatory stereotypes to describe them; cyber-bullying; stalking; spreading malicious rumors; subjecting an individual to repeated, unsolicited criticism, except when clearly limited to a matter of scholarly dispute; subjecting a person to public ridicule; sabotaging a person's work; silencing or deliberately failing to recognize someone's existence or dignity, for example by persistently refusing to greet them; and other hostile conduct that diminishes the capacity of its target to function effectively as a student or scholar. Temple's Office for Equal Opportunity Compliance offers resources, guidelines, and support in cases of bullying and harassment.

Sexual Harassment

Sexual harassment is a serious violation of professional ethics and should be treated as such by members of this department. It is also covered by Title IX regulation, protecting individuals from discrimination based on sex in education programs and informing Temple University's policies on preventing and addressing discrimination and harassment, as well as sexual harassment specifically. Unwanted sexual advances, quid pro quo requests for sexual favors, or sexually directed remarks constitute sexual harassment. Sexual harassment is of a particularly serious nature when enduring or involving the abuse of power.

Discrimination

The department rejects as unacceptable all forms of discrimination based on race, color, religion, veteran status, socioeconomic status, ethnicity, political convictions, national origin, sex, disability, sexual orientation, gender identification, or age, whether in appointments, graduate admissions, retention, promotion and tenure, manuscript evaluation, salary determination, or any other academically related activities in which members of the department characteristically participate. Temple's Office for Equal Opportunity Compliance offers resources, guidelines, and support in cases of discrimination.

Responsibility of Faculty to Students

Students should be treated with dignity and respect. Their right to cultivate and exercise intellectual autonomy should be respected. Every student should be offered fair educational opportunities. Favoritism of any kind undermines trust and is unfair. Faculty should try to become aware of implicit biases and strive to overcome them. Syllabi and classroom environments should encourage participation, intellectual curiosity, and be mindful of individual differences and sensitivities. Sensitive information about students should be treated with confidentiality and respect. In cases when students seem to need psychological or other kinds of support, faculty should offer guidance regarding relevant campus resources and authorities and, in sufficiently serious circumstances, notify the appropriate campus authorities. Teaching assistants and research assistants should not be exploited but be provided with adequate guidance and evaluation. Except in cases of being unable to do so, faculty should be open to writing well-informed and judicious letters of recommendation while offering general advice on application writing and application procedures.

Responsibility of Students

Students should treat each other and faculty with dignity and respect. They should refrain from actions involving discrimination, bullying (including cyber-bullying), or harassment. They should strive to be guided by standard norms of professional conduct.

General Remark

In general, the department recognizes that building and maintaining a good climate depends on the good will of every person involved. Such good will is displayed through the commitment to all the above-mentioned principles. However, it is also displayed in a variety of less formal ways. As a community, the department thrives when people participate in activities relevant to the functioning of the institution as a whole, maintain friendly relations with both students and faculty alike, and respect their individuality.

Part I: General Information

The University

www.temple.edu

Temple University is a comprehensive public research university. Temple University was founded in 1884 with the goal of providing first-rate higher education and access to a diverse population and remains true to this mission. With 39,000 students, Temple is one of three public research universities in the state of Pennsylvania, along with The Pennsylvania State University, and University of Pittsburgh. Temple is the 28th largest university in the United States and is home to a distinguished faculty in 17 schools and colleges. Temple has eight regional campuses: Main Campus, Center City Campus, and the Health Sciences Campus are located in the city of Philadelphia. The Ambler Campus is located in suburban Ambler, PA and the Fort Washington campus in Fort Washington, PA. Two international campuses are in Japan and Rome. The majority of philosophy courses meet at Main Campus, though some courses meet in the evenings at Center City Campus and some undergraduate courses meet at Ambler.

Department of Philosophy

www.temple.edu/philosophy

The Department of Philosophy is located on the seventh floor of Anderson Hall on the 114-acre Main campus, located in North Philadelphia. The Department of Philosophy is one of sixteen academic departments in the College of Liberal Arts. The Department of Philosophy embraces a wide variety of philosophical interests and has strengths in both analytic and Continental approaches.

Specific Areas of Strength

Temple's faculty members are internationally acclaimed in key philosophical areas such as epistemology, philosophy of science, philosophy of language, ethics, pragmatism, aesthetics, feminism, ancient philosophy, early modern, Kant, and post-Kantian European philosophy (<http://www.cla.temple.edu/philosophy/faculty/>). Faculty members publish with leading journals and publishing houses, representing Temple nationally and abroad. In the past few years, we have welcomed international visitors from Austria, Norway, Sweden, Spain, Italy, France, and China, but also US scholars and academics wishing to work with Temple faculty and students.

Philosophy Department Faculty, Academic Year 2018-2019
http://www.temple.edu/philosophy/faculty_list.html

Eli Alshanetsky

Assistant Professor

Interests: Philosophy of Mind and Language, Epistemology, Cognitive Science

Email: alshanetsky@temple.edu

Philip Atkins

Assistant Professor (Instructional)

Interests: Philosophy of Language, Epistemology

Email: Philip.Atkins@temple.edu

Philip Alperson

Emeritus Professor

Senior Scholar, Center for Vietnamese Philosophy, Culture, and Society

Interests: Aesthetics, Philosophy of Culture, Philosophy of Music

Email: alperson@temple.edu

Office Phone: 215-204-2464

Lee-Ann Chae

Assistant Professor

Interests: social and political, just war theory, ethics.

Email: lee-ann.chae@temple.edu

Colin Chamberlain

Assistant Professor

Interests: Early Modern, Philosophy of Mind, Ethics and Philosophy of Religion

Email: tuf79639@temple.edu

Eugene Chislenko

Assistant Professor

Interests: ethics, moral psychology, Kant, and existentialism

Email: chislenko@temple.edu

Lindsay Craig

Associate Professor (Instructional)

Interests: Philosophy of Biology, Philosophy of Science

Email: tuf34932@temple.edu

Paul Crowe

Professor (Instructional)

Director of Undergraduate Studies and Director of the CLA Pre-Law Program

Interests: Nineteenth and Twentieth Century Continental Philosophy, Philosophy of Law

Email: pcrowe@temple.edu

Office Phone: 215-204-8591

Susan Feagin

Research Professor

Interests: Aesthetics, Philosophy of Literature, Philosophy of Mind, Epistemology

Email: feagin@temple.edu

Office Phone: 215-204-8294

Kristin Gjesdal, Department Chair

Professor

Interests: German Idealism, Phenomenology & Hermeneutics, Aesthetics

Email: kristin.gjesdal@temple.edu

Espen Hammer

Professor

Director of Graduate Studies

Interests: Kant and German Idealism, Frankfurt School, Phenomenology, Aesthetics

Email: ehammer@temple.edu

Joseph Margolis

Laura H. Carnell Professor

Interests: Aesthetics, Pragmatism, Philosophy of Mind, Philosophy of Language, American Philosophy

Email: jmargo01@temple.edu

Office Phone: 215-204-8594

Jitendra Mohanty

Emeritus Professor

Interests: Phenomenology, Kant, Logic, Indian Philosophy

Email: none

Office Phone: 215-204-1774

Lara Ostaric

Associate Professor

Interests: Aesthetics, Kant and post-Kantian European Philosophy

Email: lostaric@temple.edu

Miriam Solomon (On Sabbatical 19/20)

Professor

Interests: Philosophy of Science and Medicine, Epistemology, Medical Ethics, Gender and Science

Email: msolomon@temple.edu

Office Phone: 215-204-9629

Gerald Vision

Professor

Interests: Analytic Metaphysics, Philosophy of Mind, Epistemology, Philosophy of Language

Email: gvision@temple.edu

Office Phone: 215-204-8291

David Wolfsdorf

Professor

Interests: ethics, philosophy of language

Email: dwolfdo@temple.edu

Office Phone: 215-204-3262

Departmental Programming

www.temple.edu/philosophy/events.html

The Philosophy Department sponsors colloquia presentations by invited speakers throughout the academic year.

The Philosophy Department's graduate student community sponsors the "Works in Progress (WIP)" series, where students present their own work for the purposes of gaining critical feedback and improving their research and presentation skills. In 2019-20, the Works-in-Progress series will be run by Manasa Gopakumar.

Workshops on professional issues (such as use of bibliographic resources, writing for the preliminary examination, publishing in academic journals, finding a dissertation topic, and finding an academic position) are offered on the Fridays we don't have colloquia or WIP presentations.

Departmental Colloquia, WIP-presentations, and Workshops usually take place on Friday afternoons at 3:00-5:00 p.m. during the academic year. *It is the responsibility of graduate students to attend departmental talks and programs.* You should avoid regular Friday afternoon commitments elsewhere (such as for teaching or other job responsibilities). These activities familiarize students with the norms of professional activity. In addition, participation in departmental programs is a contribution to and a mark of respect for the Temple philosophical community.

Institutes, Centers, and Programs

Temple University is home to several Institutes and Centers that are of philosophical interest.

Center for Bioethics, Urban Health, and Policy

<https://medicine.temple.edu/departments-centers/research-centers/center-bioethics-urban-health-and-policy>

Temple University's Center for Bioethics, Urban Health and Policy (CBUHP) in the Lewis Katz School of Medicine is committed to defining and addressing the ethical challenges of urban health care, public health status, and policy. It offers an MA in Urban Bioethics as a dual degree program with the MA and PhD in Philosophy programs.

For details, see <https://medicine.temple.edu/departments-centers/research-centers/center-bioethics-urban-health-and-policy/educational-programs/dual-degrees>

Center for the Humanities

www.temple.edu/humanities/home

The Center for the Humanities is part of an interdisciplinary initiative in the College of Liberal Arts. The mission of the Society is to support interdisciplinary research and teaching in the humanities. The Center for the Humanities provides opportunities for interdisciplinary dialogue for both faculty and students in the humanities through the sponsorship of study groups, local and visiting speakers, and faculty and student research associateships and fellowships. Philosophy graduate students have been very successful in applying for, proposing and participating in Center-sponsored programs.

Center for Vietnamese Philosophy, Culture and Society

www.temple.edu/vietnamese_center

The Center for Vietnamese Philosophy, Culture and Society is a national center that fosters intellectual exchange, scholarly research, and educational training through a range of programs that highlight Vietnam's philosophical tradition. Departmental faculty members are involved in an ongoing faculty exchange program, giving seminars on Western and Vietnamese philosophy in both Philadelphia and Hanoi.

Gender, Sexuality, and Women's Studies Program and Certificate

www.temple.edu/womenstu/

Philosophy PhD students can pursue a Graduate Certificate in Gender, Sexuality, and Women's Studies to supplement their degree. The Certificate is awarded together with

the PhD. The Temple Gender, Sexuality, and Women's Studies Program is an interdisciplinary program with over one hundred affiliated faculty in thirty departments.

The requirements for the graduate certificate in Women's Studies include one required course, WS 400 Introduction to Feminist Studies, six graduate credit hours from courses that focus on gender (these may be courses in the philosophy department or courses in other departments), and the completion of WS 500, Seminar in Feminist Research, usually completed in one-credit hour increments over three semesters. Students are assigned a faculty advisor from outside their home departments.

Further information about the Gender, Sexuality, and Women's Studies Graduate Certificate is available at <http://www.cla.temple.edu/womenstu/grad/cert/>

Institute for Disability Studies

<http://disabilities.temple.edu/>

Philosophy PhD students can pursue a Graduate Certificate in Disability Studies to supplement their degree.

<http://disabilities.temple.edu/programs/ds/index.shtml>

Teaching in Higher Education Certificate Program

Center for the Advancement of Teaching

<https://teaching.temple.edu/>

The Center for the Advancement of Teaching, in collaboration with the School of Education, has created Temple's New Teaching in Higher Education Certificate Program. Graduate Students can earn the certificate to enhance their knowledge of how people learn and develop best teaching practices. The requirements are a 3 credit seminar on "Teaching in Higher Education" and a reflective practicum. See full details at <https://teaching.temple.edu/teaching-certificates/teaching-higher-education-certificate-graduate-students>

Greater Philadelphia Philosophy Consortium

www.thegppc.org

The Greater Philadelphia Philosophy Consortium comprises fifteen member schools in the Philadelphia region. The Consortium sponsors reading groups and an annual program of colloquia and invited speakers. The member institutions are: Bryn Mawr College, Drexel University, Haverford College, La Salle University, The Pennsylvania State University, Rosemont College, Saint Joseph's University, Swarthmore College, Temple University, The College of New Jersey, University of Delaware, University of Pennsylvania, Ursinus College, Villanova University, and West Chester University.

The Greater Philadelphia Philosophy Consortium also provides an expanded course option for Temple University graduate students. During their matriculation at Temple University, Temple graduate students may receive credit for graduate level courses taken at University of Pennsylvania and Villanova University (the other two universities in the area with graduate programs in philosophy). To enroll in a course at a GPPC institution, the student registers for a graduate tutorial, Philosophy 9982 at Temple University. The Director of Graduate Studies should be consulted, and the Departmental Coordinator, Sonia Lawson, will provide the necessary paperwork.

Part II: The M.A. Program

The Master of Arts in Philosophy program is designed for students seeking to begin advanced training in the field of philosophy. Such students may plan to continue with a PhD program elsewhere, or may be satisfied with an M.A. (say, for pre-college teaching or for personal enrichment). Students who plan at the outset to pursue the PhD at Temple should apply to the PhD program rather than the M.A. program. (They may still, if they wish, receive an M.A. on the way to the PhD.)

There are two tracks to the M.A. degree: one track requires a thesis, while the other track does not. Applicants should show philosophical capabilities and interests, but need not have had extensive formal training in philosophy. Students who complete the M.A. at Temple University may apply for admission to the PhD program as they approach completion of the M.A.

Admissions and Application Procedures

Applicants to the M.A. Program in Philosophy must apply for admission through the Graduate School. For application information and to apply online, applicants should consult the Temple University Graduate School Website: www.temple.edu/grad

The deadline for application to the M.A. program is the January 15th preceding the desired Fall semester of admission. For international students, because of the need to translate foreign credentials, the deadline for application is December 15th. All application materials must arrive by the application deadline. A complete application includes:

- Completed application form
- Graduate Record Exam (GRE) scores
- For non-native English speakers without a US undergraduate degree: TOEFL (minimum 575 paper, 230 computer)
- Certified copy of academic records or transcripts
- Three letters of reference
- Writing sample (an approximately 10 page long philosophy paper)
- Statement of Goals
- Application fee

The Philosophy Graduate Committee carefully reviews all application materials and makes recommendation for admission to the Graduate School.

Funding

M.A. students are typically not awarded fellowships, teaching assistantships, or research assistantships.

Advising

The Director of Graduate Studies (currently Dr. Espen Hammer) acts as a general advisor to all graduate students, and is especially available to advise incoming graduate students about course selection and requirements.

Responsibility for meeting all requirements rests with the students. Students will be invited to consult with the Director of Graduate Studies at regular intervals to make sure that they are making satisfactory progress through their program of study.

Program Requirements and Policies

Non-Thesis M.A.

Most students taking the M.A. take the non-thesis option. This requires 30 hours of coursework. 24 of the 30 hours of coursework must be taken at Temple University in the Philosophy Department. Non-thesis MA students must satisfy the distribution requirement. Six credit hours may be transferred from philosophy graduate work in another school, upon departmental approval.

Thesis M.A.

Students opting to complete a thesis must complete 24 credit hours of coursework in philosophy. 18 of the 24 hours must be taken at Temple University. In order to satisfy distribution requirements, 15 of the 24 hours must be taken in the Philosophy Department. Six credit hours may be transferred from philosophy graduate work in another school, upon departmental approval.

Thesis-M.A. students take an additional 6 credit hours of Philosophy 9996 (Masters Thesis Research).

The M.A. thesis consists of passing one preliminary examination, as described in the PhD requirements. It may be a history essay or a critical paper. The standard for passing the M.A. thesis is the same as the standard for passing a preliminary examination.

Distribution Requirement

All M.A. students must complete five courses that satisfy the distribution requirements.

History of Philosophy: Students must complete *three* courses in the area of History of Philosophy: one in ancient philosophy, one in 17th/18th century philosophy, and one in Kant/Hegel.

Values/Ethics: Students must complete *one* course in the area of Values/Ethics.

Epistemology/Metaphysics: Students must complete *one* course in the area of epistemology/metaphysics.

A complete list of the courses which satisfy each distribution requirement is in Section IV of this Handbook.

For a list of current course offerings, please consult the Temple University Course Schedule at:

<http://webserv.adminsvc.temple.edu/tucourses/>

In advance of each semester, the Philosophy Department office will post a list of course offerings with descriptions of each course.

Full-Time Status

As per the Graduate School, to be designated full-time, a graduate student must be enrolled for 9 or more credit hours of coursework until all coursework is complete.

A student may be classified as full time for up to two semesters while completing a Master's Thesis, so long as he or she takes at least one credit of Philosophy 9996 each semester.

Part-Time Status

The department permits students to take the M.A. degree on a part time basis. Part time students are not eligible for many forms of financial aid and loans. Students should expect to attend daytime courses, since few philosophy courses are offered in the evenings.

Time Limits

The time limit for completion of the master's degree is set by the Graduate School and is currently 3 to 6 years. Most students complete the M.A. degree in the philosophy department in 2 years.

Exemplar for an M.A. student: Non-Thesis Track (full-time until final semester)

First Year

Fall Semester

8602 Seminar in Greek Philosophy (3 credit hours)

- (Fulfills History of Philosophy—Ancient Philosophy distribution)
5235 Classics in Moral Philosophy (3)
(Fulfills Values/Ethics distribution)
5249 Ethics in Medicine (3)

Spring Semester

- 5481 19th Century Philosophy (3)
(Fulfills History of Philosophy—Kant/Hegel distribution)
5241 Theory of Knowledge (3)
(Fulfills Epistemology/Metaphysics distribution)
8631 Seminar in Contemporary Continental Philosophy (3)

Second Year

Fall Semester

- 5233 Problems in Aesthetics (3)

8616 Seminar in British Empiricism (3)
(Fulfills History of Philosophy—17th/18th Century distribution)
5232 History of Aesthetics (3)

Spring Semester

- 8666 Seminar in Philosophy of the Social Sciences (3)

30 coursework hours completed, distribution requirement completed

Exemplar for an M.A. student: Thesis Track (full-time)

First Year

Fall Semester

- 5273 Greek Philosophy (3 credit hours)
(Fulfills History of Philosophy—Ancient Philosophy distribution)
5233 Problems in Aesthetics (3)
(Fulfills Values/Ethics distribution)
8611 Seminar in Continental Rationalism (3)
(Fulfills History of Philosophy—17th/18th Century distribution)

Spring Semester

- 8621 Seminar in Kant (3)
(Fulfills History of Philosophy—Kant/Hegel distribution)
- 5217 Feminist Epistemology and Philosophy of Science (3)
(Fulfills Epistemology/Metaphysics distribution)
- 5274 Pragmatism and American Thought (3)

Second Year

Fall Semester

- 8701 Seminar in Aesthetics (3)
- 8712 Seminar in Ethics (3)
- 9996 MA Thesis Research (3)

Spring Semester

- 9996 MA Thesis Research (2)

Third year

Fall Semester

- 9996 MA Thesis Research (1)

Thesis written and accepted

24 coursework hours completed, distribution requirement completed
6 thesis research credits completed

Part III: The PhD Program

The PhD program is designed for students seeking advanced training in the field of Philosophy, typically leading to a career in college or university teaching and research. The program is designed to provide students with a breadth of knowledge in philosophy while emphasizing depth of knowledge through intensive work on particular philosophical issues of interest to the student. The program has been recently revised to stress early development of professional writing standards and oral skills. PhD students are generally given the opportunity to teach courses under the guidance of the Departmental Teaching Mentoring Program. The Departmental Placement Committee assists advanced graduate students with preparation for the job market.

While a background in philosophy, usually in the form of an undergraduate major or master's degree, is desirable, students with limited training in philosophy but an excellent undergraduate record are also encouraged to apply. Students are admitted on the basis of preparation, ability, energy and promise for doctoral work. The entering class each year is small (5-10 students) and admissions are competitive.

Admissions and Application Procedures

Applicants to the PhD Program in Philosophy must apply for admission through the Graduate School. For application information and to apply online, applicants should consult the Temple University Graduate School website: www.temple.edu/grad/

The deadline for application to the PhD program is the January 15th preceding the desired Fall Semester of admission. For international students, because of the need to translate foreign credentials, the deadline for application is December 15th. All application materials must arrive by the application deadline. A complete application includes:

- Completed application form
- Graduate Record Exam (GRE) scores
- For non-native English speakers without a US undergraduate degree: TOEFL (minimum 575 paper, 230 computer)
- Certified copy of academic records or transcripts
- Three letters of reference
- Writing sample (approximately 10 page philosophy paper)
- Statement of Goals
- Application fee

The Philosophy Graduate Committee carefully reviews all application materials and makes recommendation for admission to the Graduate School.

Funding Opportunities

A limited number of fellowships, teaching assistantships, research assistantships and internships are available to incoming PhD students in the Philosophy Department. Admitted students are automatically considered for these funding opportunities; no additional application is required. Funding is awarded on the basis of merit and availability. Typically, around four entering students per year are funded. Funding is for a year at a time, with the expectation that a student making good progress will be funded for four years in total, or until the end of their fourth year in the program.

Occasionally students who were not funded on entry to the program are funded in later years, although usually only until the end of their fourth year in the program. This depends on both excellent work and on the availability of funding. Graduate students who are admitted without funding should have a financial plan with loans and/or employment covering the four to six years that it takes to complete the PhD.

Advanced graduate students are eligible for Temple financial support in the form of competitive Dissertation Completion Grants. Departments nominate doctoral students who have completed all requirements for the degree, except the required dissertation, and are advanced to candidacy. The Dissertation Grant is awarded for five months.

There is more information in the Graduate Bulletin:

<https://bulletin.temple.edu/graduate/financial-information/#universityfinancialsupporttext>

The Center for the Humanities at Temple (CHAT) also supports graduate students with Graduate Associateships, Graduate Teaching Fellowships, and Graduate School Senior Doctoral Fellowships. Details of these awards and instructions for application are at <http://www.temple.edu/humanities/fellowships/index.htm>

There are also external grants for dissertation research. Some are listed at the weblink below. Please consult the Director of Graduate Studies for advice about applying for external grants.

www.temple.edu/grad/finances/external.htm

The College of Liberal Arts awards small travel grants to graduate students going to conferences to present their research.

Advising

PhD students have different advising needs at different stages of the program. The Director of Graduate Studies (currently Dr. Espen Hammer) acts as a general advisor to all graduate students, and is especially available to advise incoming graduate students about course selection and requirements. As students move through the program they will be advised by professors in their areas of interest.

Responsibility for meeting degree requirements rests with the students. Students should consult with the Director of Graduate Studies at regular intervals throughout their graduate student career to make sure that they are making satisfactory progress through their program of study.

When students begin to work on a dissertation proposal, they are advised by their Proposal Advisory Committee, chaired by their primary adviser. After the proposal is successfully submitted and defended, they are advised by the same committee, now called the Doctoral Advisory Committee. Finally, the student defends the dissertation before the Dissertation Examining Committee which adds an external examiner. For details of the composition of these committees, which have considerable overlap, see the Dissertation requirements, below.

The Graduate Student Teaching Mentor Program advises graduate students on teaching related matters, such as preparing syllabi, evaluation, and constructing a teaching portfolio. The Teaching Mentor Program also provides a forum for dialogue on teaching matters through discussions and talks on teaching in philosophy. This supplements the resources of the Center for the Advancement of Teaching, which offers seminars and workshops as well as individual counseling on teaching (<https://teaching.temple.edu/>). Every August, the Center for the Advancement of Teaching offers a two-day TA and Teaching Orientation for those teaching for the first time. All incoming TAs need to register for a 1 credit CLA Teaching Teaching in Higher Education-Course (currently 8985).

The Departmental Placement Committee is available to students going on the job market. Typically, this is when the dissertation is complete or close to completion. The Placement Committee (comprising the Director of Graduate Studies, a junior faculty member and a senior faculty member) is responsible for the oversight of preparation of dossiers, advising on readiness for job application, arranging for mock interviews, and assistance at the APA Eastern Division meetings where much interviewing takes place. See p. 30 for more details about placement.

Teaching and the Graduate Student Teaching Mentor Program

Learning to teach philosophy is part of the PhD program. Those with Fellowships and Assistantships will automatically be given opportunities to teach; we will endeavor to give other students opportunities to teach also.

The Graduate Committee runs the Graduate Student Teaching Mentoring Program. See the previous section for details of this program.

Workshops on Professional Issues

Regular workshops are organized by the graduate students and/or the Director of Graduate Studies throughout the year on topics such as use of library resources, writing

papers for Preliminary Examinations, preparing papers for publication, finding a dissertation topic and the philosophy job market.

Program Requirements and Policies

The Doctor of Philosophy degree requires coursework, Preliminary Examinations (two essays aspiring to be publishable), reading competence in a foreign language, a dissertation proposal, oral defense of the proposal, and a satisfactory dissertation and oral defense.

Students must complete at least 42 hours of graduate credit, 36 of which must be in coursework. The remaining 6 hours of graduate credit are typically taken in preliminary examination preparation (Philosophy 9994), dissertation proposal preparation (Philosophy 9998) and dissertation thesis credits (Philosophy 9999). At least 6 must be taken in dissertation thesis credits (Philosophy 9999).

Coursework

Students must complete 36 credit hours of coursework. 18 of the 36 hours must be taken at Temple University (i.e., a maximum of 18 credits can be transferred from graduate work at previous institutions). This should be done **before the student register for preliminary exams**. Up to 9 credit hours may be in cognate disciplines, subject to a determination by the Director of Graduate Studies that such courses form part of a coherent plan of study in philosophy. The Department reserves the prerogative to limit the number of courses taken outside the Department toward the degree. Students will not accumulate credits for the same class or seminar taken twice or more.

Distribution Requirement

Within the 36 hours of coursework, PhD students must complete five courses that satisfy the distribution requirements.

History of Philosophy: Students must complete *three* courses in the area of History of Philosophy: one in ancient philosophy, one in 17th/18th century philosophy, and one in Kant/Hegel.

Values/Ethics: Students must complete *one* course in the area of Values/Ethics.

Epistemology/Metaphysics: Students must complete *one* course in the area of epistemology/metaphysics.

A complete list of the courses which satisfy each distribution requirement is in Section IV of this Handbook.

For a list of current course offerings, please consult the Temple University Course Schedule at:

<http://webserv.adminsvc.temple.edu/tucourses/>

In advance of each semester, the Philosophy Department office will distribute a list of course offerings with descriptions of each course.

Preliminary Examinations

The preliminary examinations consist of writing original research papers in (1) the History of Philosophy (defined as Ancient Philosophy through the end of the Nineteenth Century) and (2) Contemporary Philosophy (a critical paper that emphasizes analytical or other contemporary philosophical approaches to a particular issue). Students may submit either the historical or the contemporary paper first. These papers are typically developed from a student's best coursework papers and are generally revised through consultation with the professors who originally evaluated them. *They should aspire to meet the standards of publishable papers.* NOTE: A successful course paper typically requires considerable work to become a successful preliminary paper. Preliminary examination essays should demonstrate both a mastery of relevant primary and secondary literature and put forward ideas that are an original contribution to the field. Graduate students are strongly encouraged to consult with faculty several months before their preliminary examination essays are due.

The first Preliminary Examination Paper is due by 4 p.m. on the second Monday in October at the beginning of the student's second year, and the second paper submission is due by 4 p.m. on the second Monday in October at the beginning of the student's third year. In Fall 2019 the due date is Monday October 14.

Papers must be prepared for blind review and submitted online as a Word attachment to the Department Coordinator. The accompanying e-mail should state your name, the title of your paper, the requirement that the paper is intended to fulfill (history or contemporary) and the name of any instructor who has already evaluated the paper or been consulted on its development. The Word document should not contain your name or any identifying information. Papers should include an abstract of not more than 200 words. Papers must be no longer than 7500 words, including notes but excluding bibliography. They should be in at least 10 point type (preferably 12 point) and double-spaced, left margin only justified, with footnotes and a bibliography. Use The Chicago Manual of Style as a guide to punctuation, citation styles etc. You may use any standard style you like, so long as you are consistent.

All papers are prepared for blind review and evaluated by three faculty members. Papers are graded High Pass/Pass/Borderline/Fail. Papers must receive at least two grades of Pass in order to pass. Papers that receive two Borderline grades, a Fail and a Borderline, or two Fail grades automatically fail.

Second year students who fail a preliminary examination resubmit (along with their second preliminary examination) in the October of their third year. Third year students who fail one or two preliminary examinations have the failures reported to the Graduate School, and resubmit by 4 p.m. on the second Monday of the following February. Third year students who fail a preliminary examination twice will not be permitted to continue in the program (these are Graduate School rules).

Students must be registered for at least one credit of Preliminary Exam Prep (Philosophy 9994) in the Fall semester in which they submit their second preliminary examination. Students who are required to resubmit their preliminary examinations must re-register for one credit hour of Preliminary Exam Prep in the following Spring Semester.

Language Requirement

Students are required to show reading proficiency in a foreign language, typically French, German, or Ancient Greek. Other languages may be approved by the Director of Graduate Studies, provided the student makes a compelling case that the language in question is useful for dissertation work. The language requirement must be fulfilled prior to elevation to doctoral candidacy. Language departments in the College of Liberal Arts administer the reading proficiency examinations. Students should contact the appropriate department to find out the dates and arrangements for these examinations.

Dissertation Proposal

The dissertation proposal is an opportunity for the student to develop and clearly articulate the project of the dissertation. The dissertation proposal has two components: written and oral. The written component should be 15-20 pages in length and should include a statement of the problem, a critical literature review, and a sketch of how the student intends to address the philosophical problem(s) at hand. The student needs to make clear how the dissertation will be an original contribution to the field of philosophy. A detailed bibliography and chapter outline are also expected. The approved dissertation proposal is akin to a contract between the student and her or his Doctoral Advisory Committee; the student agrees to complete the work outlined in the proposal under the guidance of the Doctoral Advisory Committee.

When the written component of the proposal is judged ready by the Proposal Advisory Committee, an oral examination date is set. *At least two weeks before this examination, the proposal defense date is announced to the department faculty, preferably by e-mail, with the proposal included as an e-mail attachment.* Faculty not on the committee who have comments on the proposal should communicate them to the Proposal Advisory Committee and candidate, preferably in advance of the examination.

The oral examination is conducted by the Proposal Advisory Committee (see *Advising: Dissertation*, below), and is an opportunity for the student's committee to make positive suggestions as well as to test the candidate's preparedness. Other faculty may attend the

oral examination and ask questions, after the Proposal Advisory Committee has completed its questioning. The Proposal Advisory Committee decides, by majority vote, whether the candidate passes or fails the written and the oral parts of the dissertation proposal.

Upon the approval of both components of the proposal by the Proposal Advisory Committee, the Graduate School then reviews the proposal. The departmentally approved proposal must be filed with the Graduate School within 30 days of departmental approval. The proposal must include an official Proposal Transmittal Form, available at <http://www.temple.edu/grad/forms/index.htm>

During the preparation of the proposal, the student registers for at least one credit of Pre-Dissertation Research (Philosophy 9998) and is considered Full Time.

Dissertation

Elevation to Doctoral Candidacy

Provided that all of the following requirements (which were described in detail above) have been completed, the student is elevated to doctoral candidacy. Doctoral Candidacy is sometimes referred to as ABD (All But Dissertation) status.

- All course work (36 hours) is completed with final grades assigned, minimum GPA of 3.0
- Distribution Requirement is fulfilled
- Both Preliminary Examinations have been passed
- Time limit (7 years) has not expired
- Language requirement has been fulfilled
- A satisfactory proposal has been defended and approved
- Student is currently enrolled
- A Doctoral Advisory Committee that is in compliance with University guidelines has been formed

Students must enroll in Dissertation Research (PHIL 9999) during all semesters in which the student is completing the dissertation. The student must register for a minimum of 1 credit hour per semester and must accumulate at least four dissertation research credits prior to graduation. The student is considered full time even when registered for just 1 credit.

Dissertation

Once elevated to candidacy, students begin working with their committee on the dissertation. The dissertation should constitute a definitive and original contribution to

the field of philosophy. It needs to show mastery of the relevant philosophical literature. The dissertation should be in the hands of the Dissertation Examining Committee (See *Advising: Dissertation*, below) by October 1st for January graduation, and by March 1st for May graduation. Students should consult with the “Dissertation and Thesis Handbook” for formatting and filling guidelines. The “Dissertation and Thesis Handbook” is available through the Graduate School’s website. www.temple.edu/dissertationhandbook/

Oral Defense

All PhD students must formally and publicly defend their dissertations before the Dissertation Examining Committee (See *Advising: Dissertation*, below). The candidate must submit the official, signed notice of the Oral Defense to the Graduate School ten or more working days before the scheduled defense. A defense cannot be held without written confirmation of approval and receipt of the defense paperwork from the Graduate School.

The defense should be announced publicly and is open to all members of the University. During the defense, primary questioning is restricted to the members of the Dissertation Examining Committee. Then, Philosophy Department faculty members who have submitted written questions in advance may address the candidate. Lastly, other members of the Philosophy Department faculty may address the candidate. The Dissertation Examining Committee decides, by majority vote, whether the candidate passes or fails.

All members of the Dissertation Examining Committee must be physically present at the defense unless the Graduate Dean approves the exception in writing. Approval will be given for the absence of one member at most, and this must not be the chair of the Doctoral Advisory Committee. An absent member must still participate in the defense; and the request for approval of the absence should specify exactly how the absent member will participate.

Students should consult with the Graduate School for specific College and University policies regarding all aspects of the dissertation process.

www.temple.edu/grad/policies/gradpolicies.htm

Advising: Dissertation

It is the student’s responsibility, in consultation with their primary advisor, to put together their advisory committees. It is best to form a committee which gives the student a variety of sympathetic but critical perspectives on their project. Three distinct committees (which are largely composed of the same members) must be in place at different times of the Proposal and Dissertation process. The committee guidelines are outlined below.

1. Proposal Advisory Committee

This committee guides the student through the preparation and defense of her or his dissertation proposal. The Proposal Advisory Committee is composed of three Graduate Faculty members, of which at least two, including the Chair, must be from the Philosophy Department. One member is named Chair. The Proposal Advisory Committee becomes the Doctoral Advisory Committee upon approval of the proposal.

2. Doctoral Advisory Committee

This committee guides the student through all stages of the dissertation. The Doctoral Advisory Committee must be in compliance with University guidelines as prescribed by the Graduate School. The committee must be composed of at least three Temple University Graduate Faculty members, two of whom must be from the Philosophy Department. One member of the committee, from the Philosophy Department, is named Chair. Changes in the Doctoral Advisory Committee have to be approved by the faculty involved, the Chair of the Doctoral Advisory Committee, and the Graduate School. See www.temple.edu/grad/forms/ for the relevant Dissertation Committee Change form.

3. Dissertation Examining Committee

This committee consists of the Doctoral Advisory Committee plus one Outside Examiner. The Outside Examiner may be Graduate Faculty from another Temple Department OR faculty from another academic institution and should not have been a part of the dissertation writing process or the Doctoral Advisory Committee. The Chair of the Examining Committee must be a member of the Temple University Graduate Faculty, but may **not** be the chair of the student's Doctoral Advisory Committee. The Chair of the Dissertation Examining Committee must be identified when the defense is posted through the Graduate School. If the Outside Examiner is from another academic institution they must be approved by the Dean of the Graduate School at least two weeks prior to the defense.

Full-Time Status

As per the Graduate School, to be designated full-time, graduate students must ordinarily be enrolled for 9 or more credit hours of coursework until all coursework is complete. An exception is made for graduate students holding assistantships requiring 20 hours of service per week: they must be enrolled in at least 6 credit hours of coursework until all coursework is complete to be designated full-time. The Department recommends that graduate students holding assistantships also enroll for 9 credit hours, so that their coursework is not unusually protracted.

A graduate student who has completed required coursework must be registered in at least one credit hour of one of the following: Preliminary Examination Prep (Philosophy 9994), Pre-Dissertation Research (Philosophy 9998), Dissertation Research (Philosophy 9999) to be designated full-time.

A student may be classified as full time for up to six semesters while completing a doctoral dissertation.

Part-Time Status

The department permits students to take the PhD degree on a part-time basis. Part-time students are not eligible for many forms of financial aid and loans. In particular, they are not eligible for Temple Graduate Fellowships or Graduate Assistantships. It should also be noted that the time limit for completion of the doctoral degree (seven years) applies to part-time students as well as full-time students. Part time students should expect to attend daytime courses, since philosophy courses are rarely offered in the evenings.

Time Limits

Graduate students must pass their dissertation proposal (written and oral) by May 1 of their fourth year in the program. The time limit for completion of the doctoral degree is set by the Graduate School at 7 years, for both full time and part time students. Requests for an extension of time may be approved in some circumstances. Extension of Time forms are at <http://www.temple.edu/grad/forms/index.htm>

Exemplar for a PhD Student

(Full-time status is assumed; students holding an assistantship may take two courses per semester and still be designated full-time. It will take them longer to complete coursework.)

First Year

Fall Semester

- 5275 British Empiricism (3)
(Fulfills History of Philosophy—17th/18th Century distribution)
- 5243 Philosophy of Law (3)
(Fulfills Values/Ethics distribution)
- 5216 Philosophy of Science (3)
(Fulfills epistemology/metaphysics distribution)

Spring Semester

- 8621 Seminar in Kant (3)
(Fulfills History of Philosophy—Kant/Hegel distribution)
5235 Classics in Moral Philosophy (3)
5274 Pragmatism and American Thought (3)

Second Year

Fall Semester

- 8602 Seminar in Greek Philosophy (3)
(Fulfills History of Philosophy—Ancient distribution)
8731 Seminar in Philosophy of Mind (3)
8721 Seminar in Social and Political Philosophy (3)

Submit first prelim paper for review by second Monday in October

Spring Semester

- 8631 Seminar in Contemporary Continental Philosophy (3)
5217 Feminist Epistemology and Philosophy of Science (3)
8701 Seminar in Aesthetics (3)

Third Year

Fall Semester

- 9994 Preliminary Exam Prep (1)

Submit second prelim essay for review by second Monday in October

Spring Semester

999X credits

Dissertation Proposal and Proposal Defense: Elevation to Candidacy
Foreign Language Reading Proficiency Examination

Fourth and Subsequent Years

At least four (4) Dissertation Research Credits (PHIL 9999) taken while writing dissertation
Dissertation Defense

Placement

The Department assists graduate students seeking academic positions. Each year a Placement Committee is appointed. In 2019-20, the Placement Director is Prof. Lee-Ann Chae (lee-ann.chae@temple.edu).

The Placement Committee advises graduate students on putting together a dossier, and is available to look over writing samples, letters of application, CVs, teaching dossiers and other application materials. Currently, the department recommends the use of *Interfolio* as a dossier service. Assembling the dossier takes place at the beginning of the Fall semester and should be completed by October. Graduate students should have *at least half of the dissertation written and approved* before going on the job market.

The Department attempts to make a small grant (circa \$250) to each graduate student going on the job market, to help defer expenses such as dossier service and travel. This is a one-time grant.

The Placement Committee organizes mock interviews in December.

The Department has detailed records of placement since 1995. Approximately half of our PhD graduates hold tenure-track or tenured positions in colleges and universities. (Some of our graduates hold adjunct or temporary positions; others choose to work outside academe.)

The Director of Graduate Studies and the Placement Director has a collection of helpful handouts on the placement process. Please ask for copies if you are going on the job market soon.

PART IV: The Graduate Programs (Non-Matriculated Students, MA and PhD students)

Non-Matriculated Students

Students who are not enrolled in the MA and PhD programs (i.e. non-matriculated), but have undergraduate degrees, may take graduate courses for credit. This is sometimes a good way to test the suitability of our graduate program before making an application. Up to 9 semester hours of credit for courses graded B or above may be used as credit towards a graduate degree, if the student is later matriculated into the M.A. or Ph.D. program.

Interested applicants should provide a completed registration slip, which can be obtained from Sonia Lawson, the Department Coordinator; a Statistical Record for New and Returning Students Form, found at <http://www.temple.edu/conted/grad.html>; and evidence of graduation from a four year college or university in the form of an original final transcript or diploma in a sealed envelope. They should make an appointment with the Graduate Director who needs to approve their enrollment in philosophy graduate courses.

These materials should then be taken to the Graduate Affairs Office in CLA, 12th floor Anderson Hall. They will process those registrations any Monday through Friday (except holidays) between 9:00-5:00 p.m.

Dual Degree Programs with the Center for Bioethics, Urban Health, and Policy

Students in the MA and PhD in Philosophy program can take a dual master's degree with the Center for Bioethics, Urban Health, and Policy at the medical school. It is best to apply to both programs simultaneously and begin them together, although it is possible to add the MA in Urban Bioethics after beginning the MA or PhD in philosophy, or add the MA or PhD in philosophy after beginning the MA in Urban Bioethics.

For further details, see <https://medicine.temple.edu/departments-centers/research-centers/center-bioethics-urban-health-and-policy/educational-programs/dual-degrees>

Academic Standards

As per Graduate School Policy, no grade below C- can be used to fulfill any graduate requirement. A student who receives more than two grades below B- or more than one F will be dismissed for failure to maintain academic progress. A minimum grade point average (GPA) of 3.0 must be maintained in order to graduate. Graduate Assistants in

the College of Liberal Arts are expected to maintain a GPA of 3.5 in order to continue their funding.

Grounds for dismissal from the program include: plagiarism, failure to maintain academic progress, and failure of preliminary examinations twice.

Each spring the faculty meets to evaluate the progress of each graduate student in the program. The faculty discussion is based on “white sheets” (written course reports), performance in preliminary examinations and reports from advisors. Those who receive an “unsatisfactory” assessment are cautioned that they are at risk of being discontinued in the program.

Incompletes

Grades of “Incomplete” are occasionally granted, but they require paperwork as well as permission. Should a student be unable to complete the required work in a course before semester grades are due, the student should consult with the instructor of the course, if possible *well in advance*. If a student has received permission from the instructor to take an Incomplete, *both the student and instructor must complete an “Incomplete Grade Contract” form and submit it in triplicate to the Department Administrator, as well as keep copies for themselves*. A copy of the form is placed in the student’s departmental file. The form is available on the Graduate School website, under “forms.” A default grade is assigned that will be assigned if the work is not completed per the contract or (at most) within one year of the assignment of the Incomplete grade. No student can be elevated to candidacy or graduate with an “I” on her or his transcript for a required course.

Leave of Absence

Requests for leaves of absence must be submitted to the student’s advisor and to the Director of Graduate Studies before the start of the semester for which they are requested. A leave of absence does not extend the time limit of the degree program. Students typically take leaves of absence for financial, health or personal reasons. A student may not be granted more than four semesters of leave except for a serious condition. Leave of Absence forms may be obtained at <http://www.temple.edu/grad/forms/index.htm>.

Disability

Any accommodations for disabilities/illnesses must be processed through Disability Resources and Services. (Two contacts there are Wendy Kohler and Renee Kirby, phone for the office is 215-204-1280, e-mail drs@temple.edu.)

Retroactive accommodation is rarely granted; if you have a disability (physical or psychological) it is recommended that you register with Disability Services *in advance* of

any request for accommodations. Registration typically requires letters from health care providers.

Disability Services communicates minimal information to us: they confine themselves to making recommendations about accommodations (such as increased time for assignments, exemption from foreign language requirements).

Disability Services keeps its records separately and securely apart from other university records and destroys them five years after you have left Temple. It is in your interest to register with them, rather than have confidential medical material in your general academic records.

Graduate Student Grievance Procedure

Students who wish to appeal an academic matter, including final course grades, comprehensive or preliminary exam failures, or dismissals, should follow the procedures below. Appeals beyond that level may go to the Vice Dean for Graduate Affairs and the CLA Graduate Committee and then to the Graduate School level (see “[Academic Appeals to the Graduate Board](#)”).

Procedures for Appealing Academic Matters

Students may appeal any academic matter in which they feel they have been treated unfairly, after having first attempted to resolve the issue informally through communication with the instructor, advisor, and/or Graduate Director. An attempt to resolve the matter informally should be initiated within twenty (20) class days from the time at which the student was initially notified of the action being grieved (e.g., receipt of a final course grade, preliminary exam results, academic dismissal from program).

If a student wishes to file a formal grievance, he or she must do so within forty (40) class days, regardless of the status of the informal attempts at resolution.

Initiating the Appeal

A student must first initiate the formal grievance procedure at the department level within forty (40) class days from the time at which the student was initially notified of the action being grieved. To file a formal appeal, the student should submit a signed, written statement to the department’s chairperson or, if that person is involved in the grievance, to the Graduate Director. The statement should include the following:

- Contact information (name, TUID, address, phone number)
- A thorough statement of the specific action being grieved along with the student’s understanding of the rule, policy, or practice that was violated.
- Supporting documentation or evidence

- A description of the informal efforts for resolution made to date
- The remedy being sought

Department Level

Upon receipt of the statement and supporting evidence, the Chairperson or Graduate Director will designate one member of the department's graduate faculty to act as the Appeals Officer. The Appeals Officer cannot be a party to the dispute, and must act to ensure confidentiality of all materials and conversations surrounding the grievance. The Appeals Officer reviews all submitted documentation, and allows all interested parties to provide relevant written and oral information related to the grievance. When necessary, the Appeals Officer can seek additional information from other sources. The Appeals Officer is responsible for maintaining copies of all written documentation as well as an accurate account of any information provided orally.

Within 15 (fifteen) class days of receiving the initial documentation, the Appeals Officer will provide a written report that explains his/her findings, conclusions, the decision rendered, and the justification for that decision. This written report will be sent to the student, the Chairperson, and the Graduate Director. If applicable, the Appeals Officer will inform the student of the procedure to appeal the department's decision to the college level.

College Level

If the student is not satisfied with the outcome within the department and wishes to appeal further, he or she must appeal within ten class days of notification to the Vice Dean for Graduate Affairs. All documentation previously submitted at the department level, with the addition of the department's findings should be sent electronically and in hard copy.

The Vice Dean will designate one of the two students serving on the College of Liberal Arts (CLA) Graduate Committee as the grievance ombudsperson. The ombudsperson must not be in the appealing student's home department. The ombudsperson will attempt to ascertain the facts of the case through the review of submitted documents and interviews with any relevant parties involved at the department level. The ombudsperson will submit a summary to the Vice Dean and to the Graduate Committee within twenty-one class days of assignment to the case.

The Graduate Committee will decide whether to conduct a further review of the case, with the option of calling in parties to the dispute. The Vice Dean for Graduate Affairs, or his or her designee, will be present at meetings. The pertinent documentation will be provided to the members of the Graduate Committee's Subcommittee on Appeals and Grievances, which shall consist of at least three members of the Graduate Committee. The Subcommittee will decide within fifteen class days of its decision to review a case whether to uphold the department's decision. The Vice Dean will notify the student, the department chair, and the Dean.

Addenda

- Any member of the CLA Graduate Committee who is also a member of the department from which the grievance arises shall withdraw from consideration of the grievance.
- All documents in the grievance or appeals process shall be treated confidentially. All records shall be cumulative and shall be forwarded to the next higher level of appeal.
- Records of all conversations and transactions should be kept by the Department, the Student Ombudsperson, and the relevant Committees.
- The Senior Associate Dean for Academic Affairs in CLA, with the advice of the CLA Graduate Committee, is the final authority on academic grievances and appeals, except in cases of academic dismissal, where the student may appeal the CLA decision to the Dean of the Graduate School.

A student may rescind the grievance at any point by submitting a written request to the same administrator who received the original request. Upon receipt, the administrator will notify all involved parties that the grievance has been withdrawn.

All appeals are in accordance with the general principles set forth in the Graduate School policies.

University Level

In cases of academic dismissal, if the student is not satisfied with the outcome, he or she must (within ten class days) forward the appeal in writing to the Vice Provost of the Graduate School. Petitions may be forwarded without departmental approval. Accumulated records shall be forwarded by the Vice Dean, together with an explanation of the recommendation. The Dean of the Graduate School will make a decision regarding the grievance, which decision shall be final and binding on all parties.

List of Courses for Distribution Requirements

History Designated courses:

History of Philosophy—Ancient Philosophy

- 5273 Greek Philosophy
- 8602 Seminar in Greek Philosophy

History of Philosophy—17th/18th Century Philosophy

- 5275 British Empiricism
- 5278 Continental Rationalism
- 8611 Seminar in Continental Rationalism
- 8616 Seminar in British Empiricism

History of Philosophy—Kant/Hegel

- 5279 Kant
- 5271 19th Century Philosophy
- 8621 Seminar in Kant
- 8626 Seminar in 19th Century Philosophy

Values Designated Courses:

- 5222 Contemporary Ethical Theory
- 5223 Feminist Ethics and Political Philosophy
- 5226 Classics in Moral Philosophy
- 5229 Philosophy in Literature
- 5232 History of Aesthetics
- 5233 Problems in Aesthetics
- 5234 Philosophy of Music
- 5235 Classics in Moral Philosophy
- 5243 Philosophy of Law
- 5249 Ethics in Medicine
- 8701 Seminar in Aesthetics
- 8704 Seminar in Philosophy of Literary Criticism
- 8712 Seminar in Ethics
- 8721 Seminar in Social and Political Philosophy

Epistemology/Metaphysics Designated Courses:

- 5216 Philosophy of Science
- 5217 Feminist Epistemology and Philosophy of Science
- 5220 Philosophy of Medicine
- 5241 Theory of Knowledge

- 5242 Metaphysics
- 5244 Philosophy of Mind
- 5251 Philosophy of Language
- 8661 Philosophy of the Natural Sciences
- 8666 Philosophy of the Social Sciences
- 8731 Seminar in Philosophy of Mind
- 8741 Seminar in Epistemology
- 8746 Seminar in Metaphysics
- 8755 Seminar in Philosophy of Language

Depending upon course material, Special Topics courses (course number 5210) may be eligible for fulfilling Distribution Requirements. Courses taken through the GPPC may also be eligible. Please consult Espen Hammer, Director of Graduate Studies, if you plan to take such courses to fulfill distribution requirements.

Prizes

The Nordev Prize was endowed for the best paper in any area of philosophy written by a graduate student. The award is \$500 per year and may be divided between two students. Currently, the prize is awarded to the best essay(s) submitted for the October preliminary examinations. Students submitting a prelim essay are automatically considered for the prize.

The Graduate Student Prize for Excellence in Teaching and Undergraduate Mentoring is awarded each year. To be eligible for this prize, students must (a) have taught at least two semesters at Temple, and submit electronically (b) a teaching portfolio by May 20 to the Director of Graduate Studies. The teaching portfolio should include: a teaching statement, a diversity statement, a summary of student evaluations for all classes taught at Temple, copies of all SFFs, sample syllabi, and other examples of teaching excellence and mentoring, such as assignments, class activities, examples of innovative teaching methods, etc. The prize committee will be available to offer feedback on teaching portfolios upon request.

Part V: Student Life

Philosophy Department

Each year the philosophy department graduate students elect one student to act as Graduate Student Representative and one student to act as Works in Progress Series Coordinator. The Graduate Student Representative acts as a liaison between the graduate students and the faculty, attends faculty meetings, and provides peer advising to all graduate students on important issues. The Works in Progress Series coordinator is responsible for scheduling the Works in Progress Series presentations and coordinating receptions. In 2018-19, the Graduate Student Representative is Meryl Lumba (meryl.lumba@temple.edu) and the Works in Progress Series coordinator is Manasa Gopakumar (manasa.gopakumar@temple.edu).

The Philosophy Department sends out e-mail alerts to keep students apprised of upcoming events through the Philosophy Department Mailing List. This list is maintained by the Chair of the Department, Prof. Kristin Gjesdal. Matriculated students may join the mailing list by writing to the Chairperson and requesting that her or his email address be added to the department mailing list.

The Director of Graduate Studies, Espen Hammer, communicates with graduate students as a group, as well as individually, through e-mail, with announcements of requirements and deadlines, important events and employment opportunities. Be sure to have your e-mail address added to this list.

The graduate students maintain a private (no faculty) listserv to facilitate discussion and post relevant information and email alerts. The Philosophy Graduate Student Listserv is maintained by the Graduate Student Representative. Matriculated students should request to be added to this email listserv by contacting the Graduate Representative.

TUGSA

<http://www.tugsa.org>

Temple University's graduate students have union representation through the Temple University Graduate Student Association (TUGSA). Graduate students may join the union at their discretion. For more information, visit the TUGSA website.

Library

<http://library.temple.edu>

The Samuel L. Paley Library is the main subject library for philosophy at Temple University. The Paley Library provides a wide range of collections and resources, including online resources, for student research. Matriculated students use their student ID's and AccessNet accounts to the Temple University Portal (internet) to gain access to

Library holdings. Fred Rowland is the Librarian in charge of Philosophy resources (fred.rowland@temple.edu).

Computer Services

<http://www.temple.edu/cs>

Temple University Computer Services will assign you an AccessNet ID as soon as you are registered. You will be able to use this to send and receive e-mail, use Canvas (either as a student or as an instructor), connect to the library on and off-campus, use OWLnet, and in general be wired at Temple. See <https://accounts.temple.edu/> for details of how to get an AccessNet ID.

Computer Services Help Desk is available by both telephone and e-mail. Telephone is 215-204-8000 and e-mail is help@temple.edu

Computer Services offers a wide range of Computer Seminars—from Word Processing to PowerPoint to Website Construction to Canvas to use of the Digital Camera--that are free for Graduate Students. See <http://www.temple.edu/cs/training/>

Writing Center

Temple University's Writing Center has recently created programs for PhD students. There are Workshops for Graduate Students and Writing Retreats for Graduate Students and Faculty. See <http://www.temple.edu/writingctr/aboutus.htm>

Health

Students who have paid the Student Health Services Fee (\$60 per semester for full time students and \$10 over the summer) may use Student Health Services for routine and acute care. See <http://www.temple.edu/studhealth/Index.htm>

The Student Health Fee is not "health insurance." It does not cover many health costs, including specialist referrals and hospital costs.

Graduate Student Employees under the TUGSA contract may enroll in a health insurance plan largely subsidized by the university. See www.tugsa.org for information.

Other students may enroll in a Student Health Insurance plan offered by the university. Please contact Human Resources for rates and more information.

www.temple.edu/personnel/

Temple also provides Counseling Services confidentially and free of charge to its students. A wide range of assistance is available.

www.temple.edu/counseling/

Graduate Students are strongly urged to maintain their health care insurance coverage, and to use Student Health and Counseling resources whenever they have a physical or mental health problem. It is best to address a problem before it becomes an emergency or a crisis.

Recreation

<http://www.temple.edu/recsvcs/>

Students have access to several recreational facilities at Temple where students can work out and participate in games, athletics, and sports. Students who choose to take advantage of these facilities may pay a small fee per semester. Please visit the Recreational Services website for more information:

Sexual Harassment and Assault Policies

Sexual assault and sexual harassment are not tolerated at Temple University. Assault and harassment are interpreted to include physical assault, unwanted touching, unwelcome advances and requests for sexual favors, conduct that creates an intimidating environment for work or study, electronic harassment and stalking. Both men and women can be victims of sexual harassment. Being a victim of sexual harassment can be traumatizing.

Temple's policies are found at

http://www.temple.edu/omca/aaci/university_policies.html

Dating between instructors and their students is a violation of University policy.

Bookstores

<http://temple.bkstore.com/>

The University Bookstore is located in the lower level of the Student Activities Center at the intersection of 13th and Montgomery. Textbooks assigned for courses are available at the University Bookstore.

A Barnes and Noble bookstore is on the northwest corner of the intersection of Broad and Montgomery.

In Center City Philadelphia, and at the University of Pennsylvania, you will find larger, more comprehensive bookstores.

Parking and Transportation

Free but limited street parking is available at Temple. Students may also purchase parking passes to a number of gated parking lots at Temple, or pay cash to use Visitor Parking. Please visit Parking Services for rates and information.

www.temple.edu/parking/

Temple maintains shuttle bus routes that are free to students.

www.temple.edu/facilities/transhome1.htm

Philadelphia's public transportation is convenient and easily accessible from many areas of the city and its surrounding areas. Philadelphia's public transportation consists of bus, trolley, subway, and regional rail systems. For rate information and schedules, please visit the website of the Southeastern Pennsylvania Transit Authority (SEPTA).

www.septa.com

Housing

On-campus housing for graduate students is extremely limited. The majority of graduate students in the Philosophy Department live off-campus and commute to campus.

For on-campus housing information, please visit The Office of University Housing.

www.temple.edu/housing/

The best place to look for off-campus housing is in the *Philadelphia Weekly*, the city's free weekly paper. Prospective students can search the *Philadelphia Weekly's* online listings by visiting their website and following the "Classifieds" link.

www.philadelphiaweekly.com

Craigslist is also an excellent online resource for off-campus housing:

<http://philadelphia.craigslist.org/hhh/>

Philadelphia is a city of neighborhoods, often with abrupt borders between safe and unsafe areas. There are many delightful and affordable places to live, but it is helpful for an outsider to consult with people who live here before making decisions.

Current graduate students are available to advise prospective students on housing matters.

Safety

The Temple campuses are generally safe places. For information and advice about campus safety, see the Department of Safety Services website at

<http://css.ocis.temple.edu/>

Campus Community and CLA Resources

Temple University/College of Liberal Arts Graduate Student Resources

Career Preparation

- Career Center: <http://www.temple.edu/provost/careercenter/resources/gradstudents.html>
 - Able to assist with: career assessments, planning timelines, application materials, interviews, job search
 - Professional Development Programming
 - Mark Kaloko is the Senior Career Coach designated to support graduate students
mark.kaloko@temple.edu

Health and Wellness

- Student Health Services: www.temple.edu/studenthealth
 - Able to assist with: basic medical care, immunization/allergy injection, family planning services, self-care
- Tuttleman Counseling Services: counseling.temple.edu/
 - Able to assist with: psychological and psychiatric counseling, couple and family counseling, sexual assault counseling
- Wellness Resource Center: wellness.temple.edu/
 - Able to assist with: substance abuse; body image and nutrition; healthy relationships; HIV; LGBTQIA; safer sex; self-esteem; sexual assault and dating violence; stress/time management.

Productivity

- Student Success Center (Writing Center):
 - Graduate Services: <http://www.temple.edu/class/programs/graduate/index.html>
- Writing and Research Groups:
<http://www.temple.edu/class/programs/graduate/groups.html>
 - Groups of 4-8 students from diverse disciplines form in the beginning of the semester to meet regularly to set goals and discuss progress
 - To join a group, contact Lorraine Savage, Lorraine.savage@temple.edu
- Writing Tutoring: <http://www.temple.edu/class/programs/writing/tutoring.html>
 - Able to assist with: providing feedback on drafts of papers for classes cover letters, resumes, scholarship essays, creative writing, etc.
- Academic Coaching: <https://www.temple.edu/class/programs/coaching.html>
 - Able to assist with: Setting academic goals and creating plans for action
 - Schedule a preliminary meeting with the Coaching Coordinator, Denae Sisco

Diversity Support and Programming: <https://diversity.temple.edu/>

- Women of color: <https://diversity.temple.edu/resources/temple-women-color-group>
- Cultural and ethnic organizations: <https://diversity.temple.edu/diversity-temple/cultural-organizations>
- LGBTQIA organizations: <https://diversity.temple.edu/lgbtqia/lgbtqia-organizations>

International Student and Scholar Services (ISSS) and International Student Affairs (ISA)

- Immigration Questions (ISSS): contact Joan McGinley at 215-204-7708 or joan.mcginley@temple.edu
- Services, Programs, Events, and Guidance (ISA) 215-204-9573: contact Leah Hetzell leah.hetzell@temple.edu and/or Marena Ariffin at marena.ariffin@temple.edu

Philadelphia

Philadelphia is the sixth largest city in the United States and is home to a rich array of cultural resources. Philadelphia boasts a large number of galleries, museums, performance venues, theaters, clubs, and restaurants. Philadelphia's diverse and eclectic culture provides students with many social and cultural opportunities. Full time students are frequently offered reduced rates for subscriptions to music, theatre and dance performances.

For more information on Philadelphia and the surrounding area, please visit any of the following websites:

Philly.com
www.philly.com

Philadelphia Travel Guide
www.gophila.com

Philadelphia is One Big Campus
www.onebigcampus.com

Part VI: Directory of Frequently Used Temple Offices and Resources

Bursar's Office

<http://www.temple.edu/bursar/>

Carnell Hall—Room 115
1803 N. Broad St.
Temple University
Philadelphia, PA 19122
215-204-7269

Computer Services

<http://www.temple.edu/cs/>

Department of Philosophy

728 Anderson Hall
1114 Berks St.
Temple University
Philadelphia, PA 19122
fax: 215-204-0200

Office hours are Monday-Friday, 8:30 a.m. to 4:30 p.m.

Department Coordinator
Sonia Lawson
215-204-1742
slawson@temple.edu

Disability Resources and Services

<http://www.temple.edu/disability/about.htm>

100 Ritter Annex
1301 Cecil B. Moore Ave.
Temple University
Philadelphia, PA 19122
215-204-1280
fax: 215-204-6794

Graduate School

501 Carnell Hall
1803 N. Broad St.

Temple University
Philadelphia, PA 19122
215-204-1380
fax: 215-204-8781
Email: grad@temple.edu
<http://www.temple.edu/grad/>

Graduate School Policies and Procedures

<http://www.temple.edu/grad/policies/gradpolicies.htm>

Graduate School Forms

<http://www.temple.edu/grad/forms/index.htm>

International Student Services

<http://www.temple.edu/OIS/>

203B Vivacqua Hall
1700 N. Broad St.
Temple University
Philadelphia, PA 19122
215-204-7708
fax: 215-204-6166

Student Financial Services

<http://www.temple.edu/sfs/>

Ground Floor—Conwell Hall
1801 N. Broad St.
Temple University
Philadelphia, PA 19122
215-204-2244
fax: 215-204-5897

University Policies and Procedures

<http://policies.temple.edu/>