



Topic: Safe Classroom/Lab Management Best Practices

FACILITY
Clear access to safety stations i.e., Eyewash stations, fire extinguishers, first-aid kit, etc.
Classroom and lab area is tidy
Equipment is in good order including safety guards/shields if required
Emergency power shut-off is well marked and clear from obstruction
Exhaust systems are operational and functioning if needed
SDS manual is available, and chemicals/gases are safely stored
Instructors has access to emergency communication tools
SAFETY SIGNAGE
Safety procedures and protocols are posted
Emergency exits are posted
Safety stations are well marked, and directions are readable
SAFETY IS INCLUDED IN EVERY LESSON
Students wear trade appropriate safety gear
Teacher reminds and enforces students wearing PPE as needed
Teacher enforces safe student conduct
Teacher has successful completion of safety lesson/test documentation on file
Teacher reinforces safety procedures and protocol
SAFETY PROCEDURE GUIDANCE WAS READILY AVAILABLE
School protocol for all emergency situations is quickly accessible
Students are familiar with procedures to follow under all emergency scenarios