Position: Academy Math Instructor ability to teach Algebra 1,2 and Geometry

Schedule: Full-Time position, 10 months

Department: Academy

Reporting to: Head of the Academy

General Description:
Instruct students using various pedagogical methods. Prepare course objectives and outlines of study following curriculum guidelines and the requirements of the academy. Assign lessons and assesses student progress, records results, and issues regular reports to administration. In support of the college preparatory academic program, to provide instruction and other academic activities that will enable the students to succeed in the next grade or higher level of education. As part of the boarding school model of education, to coach, advice, counsel, support or otherwise help, encourage and motivate cadets to achieve success both inside and outside of the classroom. In support of the character development program, is to serve as a motivating role model and to provide instruction to assist the cadets in their development of strong moral and ethical values. As part of the militarily structured system, promote the establishment and maintenance of high standards of cadet decorum and discipline.

Responsibilities:
• Instruct assigned class schedule.
• Study Hall Supervision as scheduled.
• Contribute to the efficient management and administration of the Academy as required.
• Inform the students about the academic rules, regulations, policies and standards.
• Participate and attend in Faculty Meetings, Department Meetings and In-Service Days.
• Attendance is mandatory for Academy & College Professional Development Day.
• Attend Opening Day Ceremony, Graduation Day Ceremony, Concerts, Parent-Teacher Conferences, and other events as required.
• Support the development of Cadets outside of the classroom in accordance with your personal plan of involvement as approved by the Dean of the Academy.
• Maintain academic records, grades and lesson plans.
• Perform other duties as assigned by the Dean of the Academy or Vice President of Academic Affairs.

Qualifications:

Education: Bachelors Degree and/or Master Degree with PA Teaching Certificate required. Certification in area subject desired.

Experience: Ideally, the candidate would have a minimum of three years teaching High School, professional experience or in their respective field.
Other/Special:

- The candidate must be proficient with Microsoft Office Suite, and Outlook programs.
- Well-organized, detail oriented, self-starter, ability to write and communicate effectively, works well under pressure.