The University Community Collaborative, housed at Temple University, is seeking a VISTA to help us develop a College Access/Career Readiness component that will prepare high school students for success in their post-secondary academic and/or career pursuits. This project is a logical next step in our programming continuum of afterschool, credit bearing internship, media production and paid employment opportunities for high school students. Developing this component will involve research and data collection activities on needs, existing resources and gaps between the two. To collect this information, the VISTA will reach out to students, parents, teachers, guidance counselors and college admissions officers. The VISTA will then use this information to develop curriculum materials for preparing high school students for postsecondary academic pursuits. We anticipate piloting at least 2 workshops in year one. The VISTA will engage in similar activities around the job application and retention processes, reaching out to employees and job readiness programs. As with the college access piece, this research will inform curriculum building activities. We anticipate piloting at least 2 workshops in year one. This work will lay the foundation for a comprehensive College Access and Career Readiness program by year three. We believe that better information and preparation will enable more students to get into college and that a deeper understanding of the college experience will help them to stay in college. Similarly, the job readiness piece will enable more students to gain valuable work experience while also earning money that can be put towards their college expenses.

Qualifications:

- Bachelor's degree or 3 years of relevant experience
- Excellent interpersonal skills
- Excellent writing, communication, and public speaking skills
- Research skills
- Problem solving skills
- An ability to work both independently and as part of a team
- Excellent organizational skills including planning, record keeping and data collection, and follow through.
- Computer literacy (word, excel, power point and an understanding of social media)
- Good networking skills
- Flexibility, adaptability, and a commitment to on-going learning
- A familiarity with youth development desired
- Grant writing and fundraising skills desired
- Highly motivated individual
- A tolerance for cold pizza (lots of it!)

Service, Compensation and Benefits:

- Annual living allowance of $12,312 (Philadelphia)
- End of Service Award - Education Award of $5,730 or Cash Stipend of $1,500 – with successful completion of service term
- Healthcare Allowance to AmeriCorps*VISTA members who maintain health insurance. Member must be covered by health insurance that meets Affordable Care Act requirements or will be subject to a fee.
- Relocation support and child care benefits, if eligible
- Professional development and support from PA Campus Compact
• Public transportation allowance
• Mandatory orientation July 19-July 23
• Term of service: July 24, 2015 - July 22, 2016.

Contact Information and/or other requests:
• Barbara Ferman, bferman@temple.edu; 215-204-6276
• For more info on the Collaborative, please see our website www.UCCollab.org

To apply please go to: https://my.americorps.gov/mp/listing/viewListing.do?id=59524&fromSearch=true

Interested applicants should also send cover letter and resume to:

Barbara Ferman, Executive Director
University Community Collaborative
bferman@temple.edu
Applications will be accepted until May 5, 2014