ABOUT OUR ORGANIZATION
LIFT’s mission is to help community members achieve economic stability and well-being. We are working to establish a new standard for holistic and enduring solutions in our country’s fight against poverty. We take a people-powered approach to fighting poverty: a network of community members and advocates work together to build the strong personal, social, and financial foundations people need to get ahead.

LIFT currently runs offices staffed by trained volunteer advocates in Boston, Chicago, Los Angeles, New York, Philadelphia, and Washington, DC, to serve individuals and families struggling to make ends meet.

ABOUT THE POSITION
LIFT seeks driven and independent leaders to serve as Summer Advocates. Summer Advocates will have the opportunity to make a positive impact in the lives of community members while learning about local domestic poverty issues. LIFT Members and Advocates work one-on-one to find jobs, secure safe and stable housing, make ends meet through public benefits and tax credits, and obtain quality referrals for services like childcare and healthcare. In addition to conducting direct service, Summer Advocates are also responsible for supporting the day-to-day operations of LIFT. We look for individuals who are passionate about community development and are committed to LIFT’s anti-poverty mission. Since LIFT’s founding in 1998, over 12,000 volunteer advocates have served more than 100,000 individuals and families.

Responsibilities
- Work one-on-one with community members to help them identify and achieve goals by connecting them to housing, employment, social services, and/or educational opportunities
- Support the management of daily office operations, including scheduling appointments and directing the flow of member service activity in the office
- Assist staff in ensuring proper utilization of our case management system
- Build and strengthen partnerships with community organizations and universities
- Attend meetings and trainings that address local and national poverty issues
- Assist with communications and fundraising initiatives as needed

Requirements
- Commitment to LIFT’s mission and core values
- Strong leadership and interpersonal skills
- Flexibility, ability to take initiative, and a commitment to being a team player
- All majors and career interests are encouraged to apply
- Proficiency in Spanish is a plus, but not required
Key Details

- **Training:** Summer Advocates will participate in a mandatory, pre-service training at the beginning of their term to become familiar with LIFT’s approach to Member Service and resources in the Philadelphia area. **Summer 2015 training dates: May 26th – May 29th**
- **Start Date:** Tuesday, May 26th
- **Hours:** Summer Advocates must be able to work a minimum of 24 hours per week
- **Compensation:** Summer Advocate positions are unpaid, however two selected Summer Advocates will be paid $10.50/hour for 40 hours per week for 12 weeks. These paid opportunities will be made by the office leadership and will be awarded to applicants who are the best match to the position. In order to be selected for a paid position, you must be able to work 40 hours per week, Monday through Friday, for a minimum of 12 weeks.
- **Alternative Compensation:** Students who qualify for Federal Work Study are able to receive Work Study through LIFT. If your school offers academic credit or funding, we can help facilitate.

How to Apply

Please follow this link to complete our online application:

https://docs.google.com/forms/d/1rMrgOBDtT1_mqNlSiWhNLFHeaKpSnnqS1Khv6aaztz8/viewform

Candidates who apply by the priority deadline of **April 1st** will be notified of a decision by **April 15th**. After April 15th, positions will be offered on a rolling basis. Please email phillyrecruitment@liftcommunities.org if you have any questions.

*LIFT believes that diversity in all dimensions of the organization supports and bolsters the innovative thinking essential to its success. LIFT does not make hiring decisions on the basis of race, ethnicity, national origin, gender, gender identity, sexual orientation, socio-economic background, age, disability, religion, political affiliation, or ideology.*