PHILADELPHIA FREEDOM VALLEY YMCA

JOB OPPORTUNITIES

Posting Date: 03/16/2015
Closing Date: 03/30/2015

Job Title: Assistant Group Supervisor
FLSA Status: Non Exempt
Level: 5
Employment Status: Part Time
Location: Columbia North YMCA
Hiring Supervisor: Shawnik Rice
Salary: $8.39-$10.75/hr

POSITION PURPOSE
To assist with planning and implementing daily program activities and curriculum for assigned classroom.
Maintain program quality in accordance with ECERS/ITERS, NAEYC guidelines and YMCA program policies.
Ensure the safety, well-being and age appropriate instruction of all children in your care.

ENVIRONMENTAL CONDITIONS
Exposure to high levels of noise, occasional exposure to weather.

PHYSICAL REQUIREMENTS
Ability to express or exchange ideas by means of spoken word to impart oral information and to convey
detailed, spoken instructions to staff, members, children, and volunteers accurately, quickly, and loudly;
ability to perceive the nature of sounds by ear; ability to lift and carry 50-75 pounds; ability to move about
on foot quickly; ability to stoop, kneel, crouching and crawl; ability to clearly see at 20 inches or less and
20 feet or more

REQUIREMENTS
• Degree in Early Childhood Education (either Associate’s or Bachelor’s Degree) as required by
  NAEYC/YMCA and Pa Department of Human Services.
• Ongoing Training: depending on Keystone Stars designation; fulfill required number of hours for
  ongoing trainings as deemed necessary. Each star designation has different number of required
  hours. (This is in ECE, aside from those listed below in Health and Safety).
• Exhibit strong leadership skills; possess a passion for member service, building and maintaining a
  culture of member service excellence
• Acquire and maintain the following certifications:
  o CPR Pro/AED/O2 (valid 2 years unless otherwise noted)
  o First Aid (valid 2 years unless otherwise noted)
  o Requisite Redwoods Online Trainings (valid 2 years unless otherwise noted)

Interested applicants should send resume and cover letter to: srice@philaymca.org